REQUEST FOR PROPOSAL
FLAT ROOF FOR B. C. FONVIELLE BUILDING
461 Donald Street
Mobile, Alabama 36617

Dear Bidder:

This RFP is to request for qualified registered roofing companies by the State of Alabama to replace a flat roof system and make structural improvement at B. C. Fonvielle Building B — 461 Donald Street — Mobile, Alabama 36617.

Interested bidders are invited to visit the site starting July 13, 2020 from 8:00am to 5:00pm; Monday - Thursday. Bidders are required to wear mask.

For the purposes of this request for proposal Mobile Community Action, Inc., will hereby be referred to as Mobile Community Action and the successful bidder will be referred to as "Contractor".

Proposal Deadline:
Sealed Proposals will be received at the following location:

Mobile Community Action, Inc.
Attn: Bid Committee
461 Donald Street
Mobile, Alabama 36617

Proposals must be received, no later than Friday, September 4, 2020 at 3:00 p.m.

Proposals received after the deadline will not be considered.

It is anticipated that the Board of Directors will award the contract on or about September 15, 2020.

Bid Qualifications:
- The contractor shall furnish all necessary labor, materials, equipment, supervision, permit fees and insurance to complete the job.
- Jobsite must be cleaned up at the end of each working day
- Keep roadways and sidewalks unobstructed except for use of essential equipment
- Weather Limitations: Contractor shall proceed with installation only when existing and forecast weather conditions permit. Roofing system to be installed according to manufacturer’s written instructions and warranty requirements

Scope of Work

The successful Contractor shall perform the following tasks in accordance with the requirements as defined and noted herein:
• The Contractor will provide and obtain a building permit from the City’s Building Department before work is to begin;
• Remove top roof decks only and dispose the debris properly offsite;
• Replace rotten or damaged area before install roof;
• Remove wet insulation on a as needed basis on the bottom roof
• Thoroughly clean and remove dirt and loose debris prior to installation of the new flat roof system;
• Install a new flat roof system, including one layer of fully adhered .045 mil white thermoplastic polyolefin (TPO) roof membrane with a 15 year manufacturer’s warranty (fully adhered);
• Install a half inch (1/2) recover board over existing roof;
• Install retro fit roof drains into existing drains;
• Replace all existing roof drain;
• All flashings to be .032 aluminum mill finish;
• Remove and replace gravel guard and expansion joints;
• Replace and paint all vents on the roof;
• Remove and cap all skylights;
• Provide linear foot price to replace wood nailers as needed;
• Provide square foot price to replace bad decking as needed;
• All materials shall be installed according to manufacturer specifications;
• The contractor shall assign any warranties to MCA and provide the Contractor’s Warranty for Materials and Workmanship to MCA;
• The Contractor shall be responsible for the disposal of all materials in a safe and legal manner;
• The Contractor shall operate in a safe manner and will observe all OSHA guidelines;
• The Contractor shall perform roofing and construction work in a manner which minimizes the potential for damage to existing landscaping around the B. C. Fonvielle Building;
• The Contractor shall be solely responsible for the costs of any landscaping repairs resulting from damages occurring to existing landscaping as a result of the work performed by the contractor;
• The Contractor shall provide a minimum three (3) year warranty on labor and materials and a minimum fifteen (15) year manufacturer’s warranty for the insulation and membrane materials;
• The selected roofing contractor shall provide all necessary safety measures in and around the center while the work is in progress; and
• The Contractor shall provide an estimate time for completion of the project.

Submission Requirements
Email questions or inquiries regarding this Request for Proposals to: Mr. Tracy Rhodes, Director of Facilities, Transportation and Operations. Mr. Rhodes can be reached at trhodes@mcamobile.org.

The deadline for all questions is Friday, August 7, 2020 at 2:00 pm. Responses to any questions received will be published in the form of an addendum online at www.mcamobile.org on Monday,
August 17, 2020.

We prefer that all proposals are submitted by certified mail (U.S. Postal Service, Federal Express or UPS). Proposals must be received, no later than **Friday, September 4, 2020 at 3:00 p.m.** If a proposal is hand delivered, please submit the proposal to the Receptionist Desk of Mobile Community Action at 461 Donald Street in Mobile, Alabama. Proposals will be posted to the public online at [www.mcamobile.org](http://www.mcamobile.org) on **Wednesday, September 9, 2020.**

Proposals postdated or received after the specified date and time will not be considered. Proposals will be certified with time and date clock upon receipt by Mobile Community Action, Inc.

Proposals should be as thorough and detailed as possible so the Bid Committee may properly evaluate the bidder’s capabilities to provide the required services.

In order to have a valid proposal, contractors must submit a copy of the following documents:

- Contractors Proposal Sheet(s)
- State of Alabama Business License
- State of Alabama Roofing License
- General Liability & Workmen’s Compensation Insurance
- Home Building License

Failure to provide or adhere to specifications will result in your proposal deemed non-responsive.

Proposals should be submitted in a sealed envelope and clearly addressed to the following:

**Mobile Community Action, Inc.**  
**Bid Committee — ADM-20-01**  
**461 Donald Street**  
**Mobile, Alabama 36617**

*Mobile Community Action is requesting that your proposal be separated to show the cost of roofing: (1) Administration Section (the middle part); and (2) CSBG Section (the front).*

**References**

The proposals must include a list of references including names and telephone numbers for whom the bidder has performed similar work. These references might be contacted during the proposal evaluation phase to determine their satisfaction with the work carried out.

**Award**

Award will be made to the responsive and responsible bidder who can provide the scope of services and meet the minimum requirements; therefore; *the bid selection will not be based solely on LOW BID. Mobile Community Action reserves the right to select a submission which is in the best interest of the Agency.*

The successful bidder will be determined by its price, qualifications and capabilities to provide the specified services.
Terms and Conditions
Mobile Community Action reserves the right to accept or reject any or all proposals, in whole or in part, when deemed to be in the best interest of the Agency.

Mobile Community Action, does not discriminate on the basis of race, color, national origin, sex religion, age, height, weight, marital status or disability that is unrelated to the person’s ability to perform the duties of a particular job or position.

All proposals are expected to be reasonable discounted. The proposal award will not be based solely upon cost. Proposal acceptance will be based upon a combination of current and future needs, warranty policies, delivery schedule and terms, contractor's experience with availability, reliability, referral responses and price.

The successful bidder will be required to furnish a Performance Bond in an amount not less than 100% of the contract price in favor of Mobile Community Action, conditioned upon the faithful performance of the contract, and completion on or before the date specified.

Payment will be made within thirty (30) days after invoice and completion form.

Termination
Mobile Community Action may terminate any and all contracts for default at any time in whole or in part, if the contractor fails to perform any of the provisions of any contracts, so fails to pursue the work as to endanger performance in accordance with the terms of the RFP or any resulting contracts, and after receipt of written notice from Mobile Community Action, fails to correct such failures within the designated time.

Liquidated Damages
Mobile Community Action reserves the right to execute liquidated damages commencing on the second day after the specified day of completion outlined in the contract. The successful bidder shall be liable for liquidated damages in the amount of $100.00 per day. However, the Contract Schedule can be extended by any additional time or delays outside the sole control of Contractor with a written notice to Mobile Community Action.

Debarment
Submission of a signed proposal in response to this solicitation is certification that the bidder is not currently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any State or Federal department or agency. Also, Submission is an agreement that Mobile Community Action will be notified of any change in such status.

Indemnification
The successful bidder shall protect, indemnify, and hold harmless Mobile Community Action, and its officers, and employees against damages, losses and expenses arising out of or resulting from the actions of the bidder or bidder employees in the preparation of this request for proposal.
This Invitation for Proposal is subject to Davis Bacon Prevailing Wage Requirements
NON-COLLUSION AFFIDAVIT

STATE OF ALABAMA
COUNTY OF __________

______________________________ being first duly sworn, deposes and says that he/she is
the sole owner of ______________________ and is the party making the foregoing
proposal of this bid; that such bid is genuine and not collusive or a sham; that said bidder has not
colluded, conspired, connived, or agreed, directly or indirectly, with any bidder or person, to
put in a sham bid, or that such other person(s) shall refrain from bidding, and has not in any
manner, directly or indirectly sought by agreement or collusion, or communication or
conference, with any person, to fix the bid price of the Affiant or any other bidder, or to fix any
overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure
any advantage against the State of Alabama or any person or persons interested in the
proposed contract: and that all statements contained in said proposal or bid be true; and
further, that such bidder has not, directly or indirectly submitted this bid, or the contents
thereof, or divulged information or data relative thereto to any association or to any
member or agent thereof.

__________________________________________
Date

Affiant’s Signature

__________________________________________
Affiant’s Name

Affiant’s Title

Sworn and subscribed before me on this ____day of ____________, 2020.

______________________________
Notary Public

My Commission Expires: ________________
Certification Regarding Debarment, Suspension, and Other Responsibility Matters

Primary Covered Transactions

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 29 CFR Part 98, Section 98.510, Participants’ responsibilities. The regulations were published as Part VII of the May 26, 1988 Federal Register (pages 19160-19211).

(Before Signing Certification, Read Attached Instruction)

1. The prospective contractor certifies to the best of its knowledge and belief, that it and its principals:
   
   a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
   
   b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
   
   c. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offense enumerated in paragraph (1)(b) of this certification; and
   
   d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

___________________________________  ________________________________
Print Name  Title

_________________________________
Signature

_________________________________
Date

Page 7 of 14
Wage Determination for Roofing Proposal

General Decision Number: AL20200092 01/03/2020

Superseded General Decision Number: AL20190092

State: Alabama

Construction Type: Building
BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories)

County: Mobile County in Alabama.

BUILDING CONSTRUCTION PROJECTS (does not include single family homes or apartments up to and including 4 stories).

Note: Under Executive Order (EO) 13658, an hourly minimum wage of $10.80 for calendar year 2020 applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2015. If this contract is covered by the EO, the contractor must pay all workers in any classification listed on this wage determination at least $10.80 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in calendar year 2020. If this contract is covered by the EO and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must pay workers in that classification at least the wage rate determined through the conformance process set forth in 29 CFR 5.5(a)(1)(ii) (or the EO minimum wage rate, if it is higher than the conformed wage rate). The EO minimum wage rate will be adjusted annually. Please note that this EO applies to the above-mentioned types of contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but it does not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(2)-(60). Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.
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<td>SHEE0441-009 07/01/2017</td>
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<td>SUAL2015-020 08/02/2017</td>
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<td>BRICKLAYER</td>
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<td>CARPENTER, Includes Form Work</td>
<td>$ 18.16</td>
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Page 9 of 14
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<tr>
<th>Craft</th>
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<tr>
<td>CEMENT MASON/CONCRETE FINISHER</td>
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<td>IRONWORKER, STRUCTURAL</td>
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<td>LABORER: Mason Tender -</td>
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<tr>
<td>Cement/Concrete</td>
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<td>OPERATOR: Forklift</td>
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<td>OPERATOR: Grader/Blade</td>
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<td>OPERATOR: Loader</td>
<td>$14.69</td>
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<td>OPERATOR: Roller</td>
<td>$14.00</td>
<td>1.78</td>
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<td>PAINTER (Brush and Roller)</td>
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<td>PAINTER: Spray</td>
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<td>PIPEFITTER</td>
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<td>ROOFER</td>
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<td>SPRINKLER FITTER (Fire</td>
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<td>Sprinklers)</td>
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<td>TILE SETTER</td>
<td>$15.86</td>
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<tr>
<td>TRUCK DRIVER: Dump Truck</td>
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WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.
Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at www.dol.gov/whd/govcontracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

Union Rate Identifiers

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than "SU" or "UAVG" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.
Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the "SU" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

----------------------------------------------------------------

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

* an existing published wage determination
* a survey underlying a wage determination
* a Wage and Hour Division letter setting forth a position on a wage determination matter
* a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party’s position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION